



Student Grievance Petition Form

The College Grievance Procedures require that students first discuss and/or attempt to resolve any complaint with the faculty or staff member(s), division, chair, or other appropriate administrator prior to submitting a Student Grievance Petition form. If the grievance is about a grade, the student must see the faculty member first.

Student(s)'s Name (please print): _____

ID No. / Passport No.: _____

Student Reg No.: _____

Email: _____

Mobile No.: _____

Name of Parties Involved:

Criteria and Nature of the Grievance: Please identify the reason for submitting a grievance and explain, in detail, all circumstances relating to the grievance, using additional sheets of paper if necessary. All information pertaining to your appeal will be kept confidential (attach additional sheets if necessary).

Student(s)'s Signature: _____

Date: _____